

Please contact **Elderplan** if you need information in another language or format (email).



*Caring in so many ways*

## Individual Enrollment Request Form

### TO ENROLL IN ELDERPLAN, PLEASE PROVIDE THE FOLLOWING INFORMATION:

**Please check which plan you want to enroll in:**

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Elderplan</b> for Medicaid Beneficiaries (HMO D-SNP)<br>\$0-\$31.70 per month<br><input type="checkbox"/> <b>Elderplan</b> Advantage for Nursing Home Residents<br>(HMO I-SNP) \$36.60 per month | <input type="checkbox"/> <b>Elderplan</b> Plus Long Term Care (HMO D-SNP)<br>\$0.00 per month<br><input type="checkbox"/> <b>Elderplan</b> Extra Help (HMO) \$23.80 per month<br><input type="checkbox"/> <b>Elderplan</b> Assist (HMO IE-SNP) \$36.60 per month |
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LAST Name:	FIRST Name:	Middle Initial:	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.
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Birth Date: ( <u>    </u> / <u>    </u> / <u>    </u> ) (MM / DD / YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Home Phone Number: (     )	Alternate Phone Number: (     )
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Permanent Residence Street Address (P.O. Box is not allowed):

City:	State:	ZIP Code:
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**Mailing Address** (only if different from your Permanent Residence Address):

City:	State:	ZIP Code:
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Emergency Contact:	Phone Number:	Relationship to You:
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E-Mail Address:

### PLEASE PROVIDE YOUR MEDICARE INSURANCE INFORMATION

<p>Please take out your red, white and blue Medicare card to complete this section.</p> <ul style="list-style-type: none"> <li>• Fill out this information as it appears on your Medicare card</li> <li>– OR –</li> <li>• Attach a copy of your Medicare card or your letter from Social Security or the Railroad Retirement Board.</li> </ul>	<p><b>Name</b> (as it appears on your Medicare card): _____</p> <p><b>Medicare Number</b> _____</p> <p>Is Entitled To _____ Effective Date _____</p> <p><b>HOSPITAL (Part A)</b> _____</p> <p><b>MEDICAL (Part B)</b> _____</p> <p>You must have Medicare Part A and Part B to join a Medicare Advantage plan.</p>
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### PAYING YOUR PLAN PREMIUM

If we determine that you owe a late enrollment penalty (or if you currently have a late enrollment penalty), we need to know how you would prefer to pay it. You can pay by mail, “Electronic Funds Transfer (EFT)”, “credit card” each month. You can also choose to pay your premium by automatic deduction from your Social Security or Railroad Retirement Board (RRB) benefit check each month. If you are assessed a Part D-Income related Monthly Adjustment Amount, you will be notified by the Social Security Administration. You will be responsible for paying this extra amount in addition to your plan premium. You will either have the amount withheld from your Social Security benefit check or be billed directly by Medicare or the RRB. **DO NOT** pay Elderplan the Part D-IRMAA.

You can pay your monthly plan premium (including any late enrollment penalty that you currently have or may owe) by mail, “Electronic Funds Transfer (EFT)”, “credit card” each month. You can also choose to pay your premium by automatic deduction from your Social Security or Railroad Retirement Board (RRB) benefit check each month. If you are assessed a Part D-Income related Monthly Adjustment Amount, you will be notified by the Social Security Administration. You will be responsible for paying this extra amount in addition to your plan premium. You will either have the amount withheld from your Social Security benefit check or be billed directly by Medicare or the RRB. **DO NOT** pay Elderplan the Part D-IRMAA.

People with limited incomes may qualify for Extra Help to pay for their prescription drug costs. If eligible, Medicare could pay for 75% or more of your drug costs including monthly prescription drug premiums, annual deductibles, and co-insurance. Additionally, those who qualify will not be subject to the coverage gap or a late enrollment penalty. Many people are eligible for these savings and don't even know it. For more information about this Extra Help, contact your local Social Security office, or call Social Security at 1-800-772-1213. TTY users should call 1-800-325-0778. You can also apply for extra help online at [www.socialsecurity.gov/prescriptionhelp](http://www.socialsecurity.gov/prescriptionhelp).

If you qualify for Extra Help with your Medicare prescription drug coverage costs, Medicare will pay all or part of your plan premium. If Medicare pays only a portion of this premium, we will bill you for the amount that Medicare doesn't cover.

If you don't select a payment option, you will get a bill each month.

**Please select a premium payment option:**

- Get a bill.
- Electronic funds transfer (EFT) from your bank account each month. Please enclose a VOIDED check or provide the following:  
Account holder name: \_\_\_\_\_ Bank routing number: \_\_\_\_\_  
Bank account number: \_\_\_\_\_  
Account type:  Checking  Saving
- Credit Card. Please provide the following information:  
Type of Card: \_\_\_\_\_ Name of Account holder as it appears on card: \_\_\_\_\_  
Account number: \_\_\_\_\_ Expiration Date: \_\_/\_\_/\_\_\_\_ (MM/YYYY)
- Automatic deduction from your monthly Social Security or Railroad Retirement Board (RRB) benefit check.

**I get monthly benefits from:**  Social Security  RRB

(The Social Security or RRB deduction may take two or more months to begin after Social Security or RRB approves the deduction. In most cases, if Social Security or RRB accepts your request for automatic deduction, the first deduction from your Social Security or RRB benefit check will include all premiums due from your enrollment effective date up to the point withholding begins. If Social Security or RRB does not approve your request for automatic deduction, we will send you a paper bill for your monthly premiums.)

**PLEASE READ AND ANSWER THESE IMPORTANT QUESTIONS:**

1. Do you have End-Stage Renal Disease (ESRD)?  Yes  No  
If you have had a successful kidney transplant and/or you don't need regular dialysis any more, **please attach a note or records** from your doctor showing you have had a successful kidney transplant or you don't need dialysis, otherwise we may need to contact you to obtain additional information.
2. Some individuals may have other drug coverage, including other private insurance, TRICARE, Federal employee health benefits coverage, VA benefits, or State pharmaceutical assistance programs.  
Will you have other prescription drug coverage in addition to **Elderplan**?  Yes  No  
If "yes", please list your other coverage and your identification (ID) number(s) for this coverage:  
Name of other coverage: \_\_\_\_\_ ID # for this coverage: \_\_\_\_\_ Group # for this coverage: \_\_\_\_\_
3. Are you a resident in a long-term care facility, such as a nursing home?  Yes  No  
If "yes," please provide the following information:  
Name of Institution: \_\_\_\_\_  
Address & Phone Number of Institution (number and street): \_\_\_\_\_
4. Are you enrolled in your State Medicaid program?  Yes  No  
If yes, please provide your Medicaid number: \_\_\_\_\_
5. Do you or your spouse work?  Yes  No
6. **Elderplan for Medicaid Beneficiaries (HMO SNP): Please Check If Applicable**   
Are you eligible for Medicare cost-sharing assistance under New York State Medicaid?  Yes  No
7. **Elderplan Advantage for Nursing Home Residents (HMO SNP): Please Check If Applicable**   
Do you reside or expect to reside in a contracted nursing facility within the service area?  Yes  No

8. **Elderplan Plus Long-Term Care (HMO SNP): Please Check If Applicable**

Please indicate if you meet all the following requirements. 1) You are eligible for full New York State Medicaid coverage, 2) you are 18 years or older, and 3) you believe you are eligible for a nursing home level of care, are capable of safely remaining in your home, and require care management and home care or day care services for 120 continuous days or longer?  Yes  No

**Please choose the name of a Primary Care Physician (PCP), clinic or health center:**

Name: \_\_\_\_\_

**Please check one of the boxes below if you would prefer us to send you information in a language other than English or in another format:**

Spanish  Audio CD  Email  Braille  Large print

Please contact **Elderplan** at 1-800-353-3765 if you need information in another format or language than what is listed above. Our office hours are open seven days a week between the hours of 8:00 a.m. to 8:00 p.m. TTY users should call 711.

Elderplan does not include hard copies of the Evidence of Coverage, Provider and Pharmacy Directory, and Formulary as part of your new member welcome kit. You can access these documents online at [www.elderplan.org](http://www.elderplan.org) or request to have them emailed to the email address you provided to us on this form. If you wish to receive paper copies of the above documents, please let us know by calling Member Services at 1-800-353-3765 (TTY 711) from 8am to 8pm, 7 days a week.

**STOP PLEASE READ THIS IMPORTANT INFORMATION STOP**

**If you currently have health coverage from an employer or union, joining Elderplan could affect your employer or union health benefits. You could lose your employer or union health coverage if you join Elderplan.** Read the communications your employer or union sends you. If you have questions, visit their website, or contact the office listed in their communications. If there isn't any information on whom to contact, your benefits administrator or the office that answers questions about your coverage can help.

**PLEASE READ AND SIGN BELOW**

**By completing this enrollment application, I agree to the following:**

**Elderplan** is a Medicare Advantage plan and has a contract with the Federal government. I will need to keep my Medicare Parts A and B. I can be in only one Medicare Advantage plan at a time, and I understand that my enrollment in this plan will automatically end my enrollment in another Medicare health plan or prescription drug plan. It is my responsibility to inform you of any prescription drug coverage that I have or may get in the future. Enrollment in this plan is generally for the entire year. Once I enroll, I may leave this plan or make changes only at certain times of the year when an enrollment period is available (Example: October 15 – December 7 of every year), or under certain special circumstances.

**Elderplan** serves a specific service area. If I move out of the area that **Elderplan** serves, I need to notify the plan so I can disenroll and find a new plan in my new area. Once I am a member of **Elderplan**, I have the right to appeal plan decisions about payment or services if I disagree. I will read the Evidence of Coverage document from **Elderplan** when I get it to know which rules I must follow to get coverage with this Medicare Advantage plan. I understand that people with Medicare aren't usually covered under Medicare while out of the country except for limited coverage near the U.S. border.

I understand that beginning on the date Elderplan coverage begins, I must get all of my health care from **Elderplan**, except for emergency or urgently needed services or out-of-area dialysis services. Services authorized by **Elderplan** and other services contained in my **Elderplan** Evidence of Coverage document (also known as a member contract or subscriber agreement) will be covered. Without authorization, **NEITHER MEDICARE NOR ELDERPLAN WILL PAY FOR THE SERVICES.**

I understand that if I am getting assistance from a sales agent, broker, or other individual employed by or contracted with **Elderplan**, he/she may be paid based on my enrollment in **Elderplan**.

**Release of Information:** By joining this Medicare health plan, I acknowledge that **Elderplan** will release my information to Medicare and other plans as is necessary for treatment, payment and health care operations. I also acknowledge that **Elderplan** will release my information including my prescription drug event data to Medicare, who may release it for research and other purposes which follow all applicable Federal statutes and regulations. The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.

I understand that my signature (or the signature of the person authorized to act on my behalf under the laws of the State where I live) on this application means that I have read and understand the contents of this application. If signed by an authorized individual (as described above), this signature certifies that 1) this person is authorized under State law to complete this enrollment and 2) documentation of this authority is available upon request from Medicare.

**Signature:**

**Today's Date:**

If you are the authorized representative, you must sign above and provide the following information:

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**Relationship to Enrollee:** \_\_\_\_\_

**Office Use Only**

Name of staff member/agent/broker (if assisted in enrollment): \_\_\_\_\_

Plan ID #: \_\_\_\_\_ Effective Date of Coverage: \_\_\_\_\_

ICEP/IEP: \_\_\_\_\_ AEP: \_\_\_\_\_ SEP (type): \_\_\_\_\_ Not Eligible: \_\_\_\_\_

Staff member/agent/broker application receive date: \_\_\_\_\_